

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Heather Cramer

District Administrator

Jessica Holtz

Director Financial Services

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

Clint Bushey

Principal

Dena Serwe

Director of Special Education

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

Principal

Business and Finance Committee Meeting Minutes of Tuesday, June 6, 2023

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, June 6, 2023, at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Jamie Kulkee, Member; Heather Cramer, District Administrator; Steve Weinheimer, Chair; and Jessica Holtz, Director of Finance.

New Business:

- Budget Update –Mrs. Holtz provided a budget update. We are currently right on track for where we should be at the end of the budget cycle. We are ahead in all funds other than Fund 80 which we knew was going to be over due to increases in the dance program. We are ending the year on solid ground.
- 23-24 Budget Preliminary Adoption Information—Currently there is no new news in regards to the state budget. There will be more information coming out shortly. Currently the budget is proposed with a \$350 per pupil increase. We will see how that plays out.
- Staffing Updates—Mrs. Cramer provided an update that we have reached a verbal agreement with an individual for school counselor. The committee also heard information in regards to posting an administrative assistant position for the upcoming school year. There are two educational assistant positions posted as well as coaching and a custodial position. There is still a business education teacher open as well. Interviews are happening for that position this week.
- Fund 46 and Capital Improvement Planning—Mrs. Cramer and Mrs. Holtz discussed the establishment of Fund 46 for the district. The dollar amount to establish the fund is still in question. They both suggested a \$5,000 initial investment.
- Building Updates and Planning—The committee discussed the idea of what the next steps are for the district. This is something that will be on board development moving forward.
- Summer School Update—Mrs. Cramer provided an update on summer school.
- 2023-2024 Milk Bid—The district only received one bid for milk. This will be on for June approval.
- 2023-2024 WASB Membership—Mrs. Cramer updated that the WASB renewal is up and will be on the June board agenda.
- Summer Employment Update—Mrs. Cramer updated on student employment for summer. Currently there is one working in Kids Club and one working in maintenance.